

**The Shell Petroleum Development Company of Nigeria Limited  
Operator of the NNPC/SHELL/TEPND/Agip Joint Venture**

**Tender Opportunity: Corporate Contract for Maintenance of Electronic Controls Systems in SPDC.**

**Tender Ref: NG010120695**

**NipeX Number: 0200383**

**(1.0) Introduction and Project Outline**

The Shell Petroleum Development Company (SPDC) as Operators of the Joint Venture between Itself and the Nigerian National Petroleum Development Corporation (NNPC), on behalf of the Joint Venture hereby announces to interested and prequalified companies, an upcoming tendering opportunity for the Corporate Contract for Maintenance of Electronic Control Systems. The proposed contract will commence in Q1, 2017 and remain active for duration of two years, with an Option to extend by a further one year.

**(2.0) Scope of Work**

The scope of work under the tender comprises the Maintenance of Electronic Control Systems.

**Details of the scope include but is not limited to:**

- (1) System Administration
- (2) Support from Remote Centre
- (3) On-Site PM (Preventive Maintenance)
- (4) On-Site unscheduled Maintenance (Breakdown)
- (5) Software Upgrades and Re-issues
- (6) Reconfiguration/System Development Advice
- (7) Provision of spares on demand.
- (8) Non-Course (Hands-on) Training.

**(3.0) Mandatory Requirements**

- (1) To be eligible for this tender exercise, interested contractors are required to be pre-qualified as essential service vendors in the 1.10.08 -Process Control and Monitoring Equipment and Systems (Product/Services) category (A-D) in NipeX Joint Qualification System (NJQS) data base. Only successfully pre-qualified suppliers in this category will receive Invitation to Technical Tender (ITT).
- (2) To be eligible for this tender exercise, interested contractors should also be registered on the NCDMB NOGIC JQS in the relevant product category
- (3) To determine if you are pre-qualified and can view product/service category you are listed for, open [www.nipex-ng.com](http://www.nipex-ng.com) and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click 'check my supplier status' and then click 'supplier product group'.
- (4) If you are not listed in a product/service category and you are registered with DPR to do business, contact NipeX office at **30, Oyinkan Abayomi Street, Ikoyi, Lagos** with your DPR certificate as evidence for verification and necessary update.
- (5) To initiate the NJQS prequalification process, access [www.nipex-ng.com](http://www.nipex-ng.com) to download the application form, make necessary payments and contact NipeX office for further action.
- (6) To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

#### **(4.0) Nigerian Content Requirements**

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and-will be expected to meet the following requirements at the Technical and Commercial tendering phase;

Demonstrate that the entity is a Nigerian indigenous registered company with 51% and above Nigerian Equity shareholding in the legal registered entity of tenderer in Nigeria and registered on the NCDMB NOGIC JQS in the relevant product category.

Tenderers shall provide evidence of agency agreement with the OEM or parent company guaranty or Binding memorandum of agreement with OEM representatives in-country for all software and hardware to be used in executing the work scope

Nigerian Indigenous company executing the work scope in alliance with foreign companies and multinational should ensure that:

- (i) The Nigerian Indigenous company will be the lead of the partnership

- (ii) The detailed scope of work to be performed by each party
- (iii) Detailed personnel and equipment that each party will deploy to execute the work scope
- (iv) The MOA will be governed by the laws of the Federal Republic of Nigeria
- (v) The MOA to be signed by the Managing Directors of both Companies.
- (a) The foreign company or multinational is duly registered in Nigeria
- (b) Submit CAC forms C02 and C07 of the both companies
- (c) Submit binding Memorandum of Agreement (MOA) stating the following:

**International or multinational company working through a Nigerian Subsidiary must:**

(a) Demonstrate that the Nigerian subsidiary has 51% and above Nigerian equity shareholding in the ownership structure of the legal registered entity of tenderer in Nigeria and duly registered on the NCDMB NOGIC JQS as service providers under the applicable and relevant product category and

(b) Demonstrate that a minimum of 50% of equipment to be deployed for execution of work shall be owned by the Nigerian Subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary.

- Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms C02 and C07
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total Work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan showing a detailed description of the role, Work Scope man-hour and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) With names and addresses including evidences of well-equipped offices and workshop; attach past experience of such patronage.
- Specific to this work, provide detailed plan for staff training and development (including all software to be used, number of personnel, name of organisation providing such training and evidence of post training record) for Nigerian personnel including description of any specific programs In place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.

- Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods **and** Services.
- Provide details on any other Nigerian Content initiative your company is involved in.
- Provide evidence of Nigerian Content Equipment Certificate (NCEC) from Nigerian Content Development & Monitoring Board (NCDMB) or evidence of the application of the certificates
- In line with Research & Development Guidelines – All operators or project promoters in the Oil and Gas industry launching service contracts or other applicable projects with completion period of 12 months and above shall provide R&D cluster approved by the Board as part of the operator’s Nigerian Content plan for the project

(a) The Arrangement shall be in the form of an MOA and indicate how the operator will deploy the cluster for any R&D requirements during the contract period and the first 2 years of the service life of the field, facility or plant.

(b) All service companies are required to sign a MOA with the relevant research clusters. The MOA shall indicate how the service company intends to use the relevant research clusters during project execution to the satisfaction of the Board. Researchers that meet the technical requirements of the Board shall be notified on the Research Cluster they belong to: and they will be required to upload research proposals relevant to their cluster onto the NOGIC JQS portal (<http://www.nogicjqs.com>) on request.

- All tenderer to submit Human Capital Development (NCD) training in line with the NCDMB HCD Guideline 2014.
- Provide detailed description of the location and evidence of ownership (certificate of ownership, lease agreement, layout drawings and photographs) of in-country committed facilities & infrastructure (assets, equipment, technical office, and administrative space, storage, workshop, assembly area, repair & maintenance, testing, laboratory, etc) in Nigeria to support this contract or submit a credible and verifiable plan towards setting-up or leasing such facilities.
- For any key personnel position to be occupied by expatriate, submit verifiable evidence of expatriate quota approval or NOGIC expatriate biometric system card approved by NCDMB.
- For key personnel who will execute work Scope and/or services to be provided by subcontractors, submit binding memorandum of agreement with organization providing such personnel and service.

#### **(5.0) Closing Date**

Only Tenderers who are registered in the 1.10.08 – Process Control and Monitoring Equipment and Systems product/category (A-D) as at **4<sup>th</sup> April, 2016**. being the advert close date shall be invited to submit Technical bids.

#### **(6.0) Additional Information**

- All cost incurred in preparing, registering and prequalifying for this and other product/service categories shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized / responsible personnel is up-to-date in their company profile in the NJQS database.
- SPDC will communicate only with authorized/responsible personnel of prequalified companies and NOT through unauthorized individuals or agents.
- This advertisement of “Invitation to tender” shall neither be construed to be a commitment on the part of NNPC/SPDC to award any form of Contract to any company and/or associated companies, sub-contractors or agents, nor shall It entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from NNPC/SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.
- NNPC/SPDC reserves the right to take final decision on any of the documents received in the pre-qualification/ Technical package.

**Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this advert and other information. Also note that this contract will be progressed through NipeX system.**